

My TRENZ Zone Guide

Event of:



Premier sponsor:



Supported by:



Managed by:



info@trenz.co.nz
www.trenz.co.nz



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Please find step-by-step instructions to assist you in navigating the MyTRENZ Zone for 2018. If at any point you require further explanation or assistance, please do not hesitate to contact the TRENZ team on:

P: +64 4 499 0104

E: info@trenz.co.nz

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Logging In

These instructions will help you navigate the My TRENZ Zone, and how to make the most Appointment Requests (if you are an appointment taking delegate). Be sure to regularly check back as the pages will be updated often.

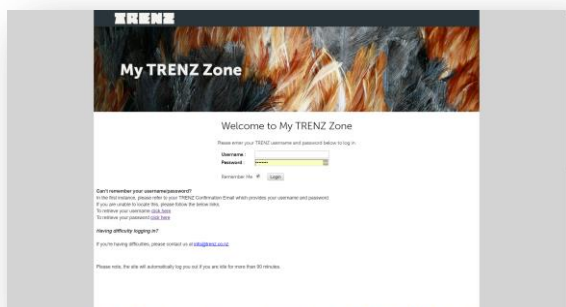
The My TRENZ Zone is where you will find all a lot of key information you need to make your TRENZ experience successful.



There are a couple of log in options - in a recent TRENZ Tips - a link was provided with your log on details. In addition to this you can log in straight from the TRENZ Website, on the top right hand side of each page is a "Log In" button.

Please note, to access the My TRENZ Zone, your registration fee to attend TRENZ must have been paid.

Please note depending on your registration type, you will see a different welcome page and only some of these options may be available.



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Welcome Page

Firstly, on the left hand side is the navigation panel. These tabs will direct you to the different pages within the My TRENZ Zone. This welcome page is updated regularly so may look different to the above.

TRENZ

My TRENZ Zone

MY TRENZ ZONE

MY TRENZ PROFILE

EDIT MY PROFILE

EMERGENCY & DIETARY

TRAVEL INFORMATION

MY TRENZ COMPANY PROFILE

EDIT COMPANY PROFILE

EDIT MY MARKETING INFORMATION

INVOICES

ADDITIONAL PURCHASES

TRENZ SELLER & TRADE BOOTH SERVICES

LOG OUT

Kia ora, welcome to the My TRENZ Zone

The My TRENZ Zone and the TRENZ website are where you will find all of the information you need to make your TRENZ experience successful. Be sure to regularly check both of these online sites as they will be updated often. In the My TRENZ Zone you can find:

My TRENZ Profile
See your current TRENZ Profile, including your delegate package and inclusions.

Edit My Profile
You can update your personal TRENZ Profile, including uploading a photo and social media links.

Emergency & Dietary
Confirm your dietary and special requirements, as well as advising your emergency contact.

Travel Information
Provide us with the details of your travel to and from TRENZ.

TRENZ Activity Afternoon Registration (from 12 March 2018)
Register your preferences for the TRENZ Activity Afternoon.

Appointment Requests (from 8 February 2018 – Appointment taking delegates only)
Request the Buyers you wish to meet with. This function is available until 28 March 2018, when it will close for the appointment matching process to occur. Make sure you check out the help function in the top right hand corner for help on navigating this section. Please note you can only access this tab if you are attending with an appointment schedule.

Appointment Scheduling (from 5 April 2018 – Appointment taking delegates only)
Review your appointment diary, fill up any gaps and change any appointments that you need to. This will be available throughout TRENZ.

My TRENZ Company Profile
See your current TRENZ Company Profile.

Edit My Company Profile (Company TRENZ registration contact only)
Update your Company's TRENZ Profile, including uploading a logo, profile document and adding social media links.

Edit My Marketing Information (Company TRENZ registration contact only)
Review your marketing information on display to other delegates.

Invoices (Company TRENZ registration contact only)
View and pay any outstanding invoices, and print copies.

Additional Purchases (Company TRENZ registration contact only)
Purchase additional tickets for functions, or Seller full or day Passes or transfer purchase you have already organised.



My TRENZ Profile

This is where you can see **your** current TRENZ Profile, including your delegate package and inclusions. This is a summary page

My TRENZ Zone

MY TRENZ ZONE

MY TRENZ PROFILE

EDIT MY PROFILE

EMERGENCY & DIETARY

TRAVEL INFORMATION

MY TRENZ COMPANY PROFILE

EDIT COMPANY PROFILE

EDIT MY MARKETING INFORMATION

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LOG OUT

Delegate ID Number
12899.5

Login ID
12899.5

Password
pptbt2dv

Name
Helen Soffit

Preferred First Name
Helen

Company
TRENZ Seller 2

Personal Contact Details
2 Monday Street
Miramar
Wellington, 6022
New Zealand

Ph: 64 027 665 899
Email:

TRENZ Company Registration Contact
Helen Soffit

Registration Type & Inclusions
Seller (Registered / Appointment Taking)

Registration Date
13/01/2018

Activities
Farewell Function; Welcome Function

Package Inclusions
Full Pass

Appointment Status
Double Seller Appointment Book - 51
Appointments

Edit My Profile

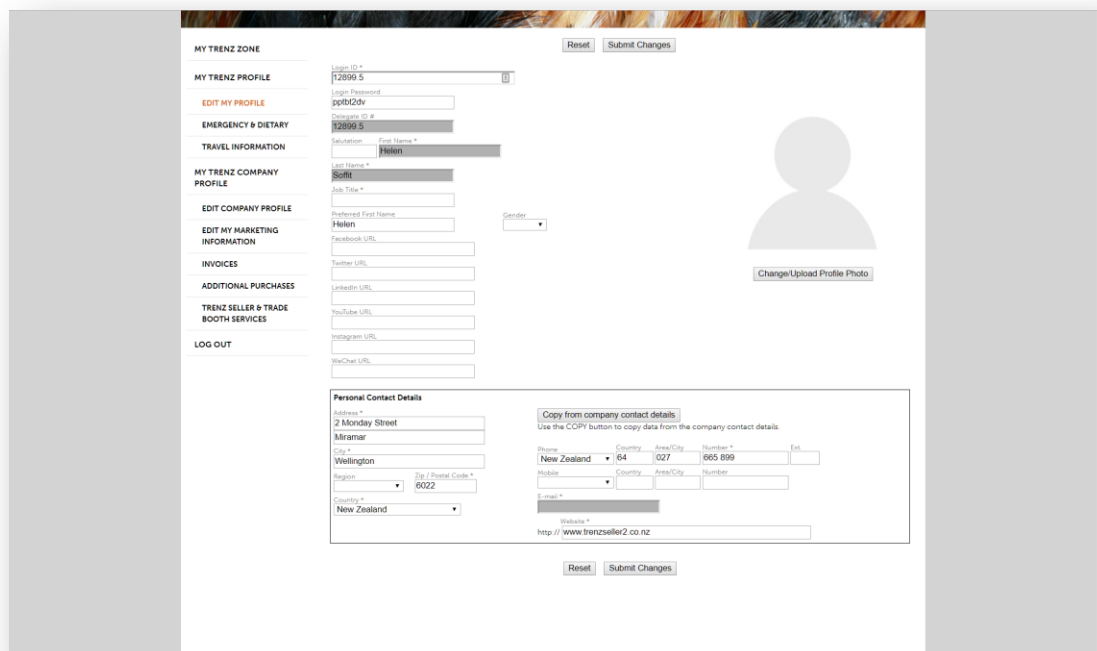
This is where you can update your **PERSONAL** profile if any items are incorrect and add additional information such as uploading a photo and social media links. Ensure you type the entire URL for your social media sites with the https:// e.g.

<https://www.facebook.com/TRENZ.nz/>

This should be your personal information only, you'll be able to update your company one under the company profile. Any changes you make, need to be completed by hitting the submit button.

Your Preferred First Name can also be updated here. Say your name is Helene, but you go by the name of Helen. Add your informal name in, and this is what will be printed on your name badge onsite at TRENZ. Items greyed out cannot be edited, so you will need to contact us at info@trenz.co.nz and we can make these changes.

Hint – If you want to change your log on details to the My TRENZ Zone, to be more memorable – edit your login ID and password at the top of this page. This will carry across your full TRENZ and TIA (if you have one) profiles and make it easier for you to log back in each time. If you change companies, your profile travels with you, so should you move within the industry, let us know and we can transfer you over to your new company.



MY TRENZ ZONE

MY TRENZ PROFILE

Reset Submit Changes

EDIT MY PROFILE

EMERGENCY & DIETARY

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EDIT COMPANY PROFILE

EDIT MY MARKETING INFORMATION

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TRENZ SELLER & TRADE BOOTH SERVICES

LOG OUT

Change/Upload Profile Photo

Personal Contact Details

Address *

2 Monday Street

Miramar

City *

Wellington

Region *

0022

Country *

New Zealand

Phone *

New Zealand 64 027 665 899

Mobile *

Country Area/City Number

Email *

Website *

http://www.trenzseller2.co.nz

Reset Submit Changes



Emergency & Dietary

This important area and the information here ensures that we can cater for any requirements you might have onsite at TRENZ. Add or change any dietary and special requirements.

Your emergency contact, is who we should contact in the case of any emergency. You can update this as required in the lead up to the event. Please include the country code in the contact information.

Click submit changes to ensure these are saved.

MY TRENZ ZONE

- MY TRENZ PROFILE
- EDIT MY PROFILE
- EMERGENCY & DIETARY**
- TRAVEL INFORMATION
- MY TRENZ COMPANY PROFILE
- EDIT COMPANY PROFILE
- EDIT MY MARKETING INFORMATION
- INVOICES
- ADDITIONAL PURCHASES
- TRENZ SELLER & TRADE BOOTH SERVICES
- LOG OUT

Delegate: Helen Sofit

Dietary Requests and Allergies:

- ☐ Low Salt
- ☐ Low Fat
- ☐ Low Sugar
- ☐ Kosher
- ☐ Vegetarian
- ☐ Vegan
- ☐ No Shellfish
- ☐ No Seafood
- ☐ No Red Meat
- ☐ No Pork
- ☐ Low Carbohydrate
- ☐ Gluten Free
- ☐ Dairy Free
- Other:

Allergies/Medical Information:

- ☒ None
- ☐ Yes:

Special Requirements:

- ☐ Accessibility Needs
- ☐ Hearing Impaired
- ☐ Sight Impaired
- ☐ Other - please contact TIA:

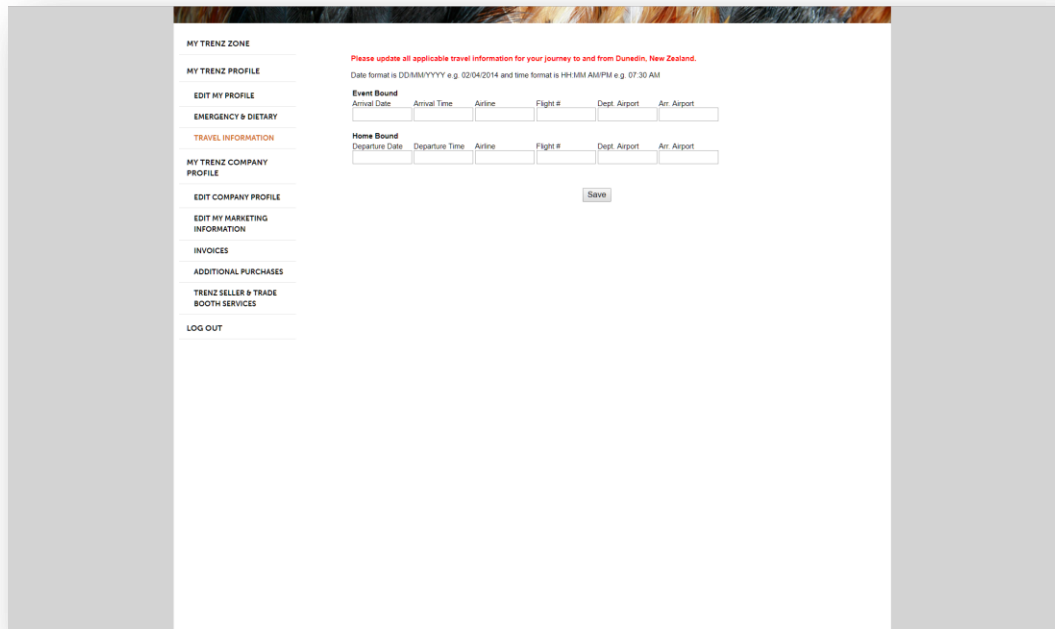
Emergency Contact Name and Relationship: *

Emergency Contact Phone: *

Submit Changes

Travel Information

Here you can provide us with the details of your travel to and from TRENZ. This helps us with the scheduling of transfers.



MY TRENZ ZONE

MY TRENZ PROFILE

EDIT MY PROFILE

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LOG OUT

Please update all applicable travel information for your journey to and from Dunedin, New Zealand.

Date format is DD/MM/YYYY e.g. 02/04/2014 and time format is HH:MM AM/PM e.g. 07:30 AM

Event Bound

Arrival Date	Arrival Time	Airline	Flight #	Dept. Airport	Arr. Airport
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Home Bound

Departure Date	Departure Time	Airline	Flight #	Dept. Airport	Arr. Airport
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TRENZ Activity Afternoon Registration

This tab will appear when registrations for the TRENZ Activity afternoon are available. You will be able to select the TRENZ Activity Afternoon option you wish to register for and also come back here and change it if your plans change.

Please note the registration is based on a first in first served basis, so once all allocated slots are filled, only options that are remaining will be available to be selected.



Appointment Requests (available from 8 February 2018)

This tab will only appear for those delegates who are appointment taking. This is where you request the Buyers /Sellers/Trade Booths & Media you wish to meet with. This function is available until 28 March 2018, when it will close for the appointment matching process to occur.


Make sure you check out the help function in the top right hand corner for help on navigating this section. Check out the [full video](#) on how to use the appointment request system and maximise your investment.

Appointment Scheduling (available from 5 April 2018)

If you are an appointment taking delegate, you will review your appointment diary, fill up any gaps and change any appointments that you need to. This will be available throughout TRENZ. A how to video will be available to guide you around the appointment scheduling tab. If you are a non appointment taking delegate – here you will be able to view the appointment schedule for your company.

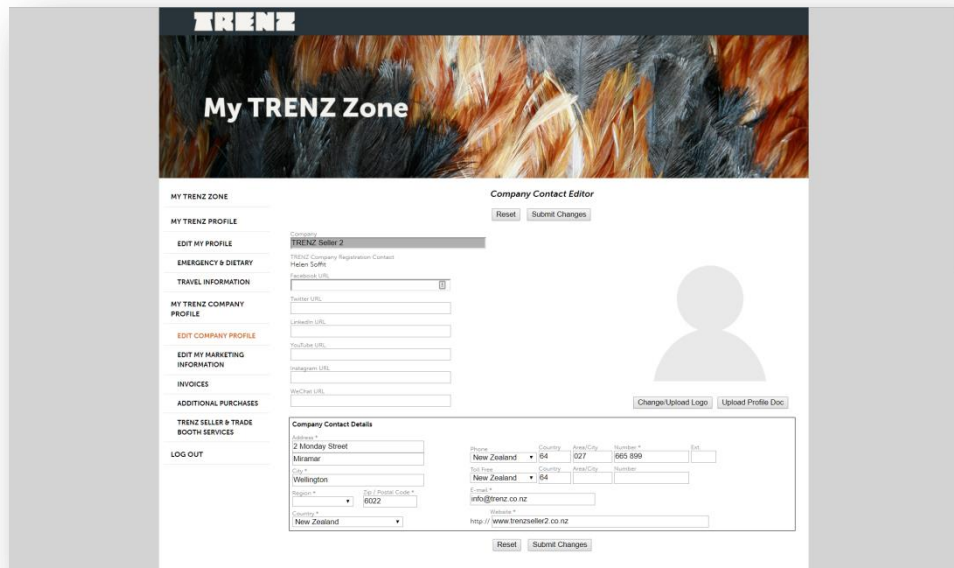
My TRENZ Company Profile

Have a look at your companies' current TRENZ Company Profile. You can see who is attending from your company and who your TRENZ Registration contact is. You'll also be able to see information about your TRENZ booth size and location.

MY TRENZ ZONE MY TRENZ PROFILE EDIT MY PROFILE EMERGENCY & DIETARY TRAVEL INFORMATION MY TRENZ COMPANY PROFILE EDIT COMPANY PROFILE EDIT MY MARKETING INFORMATION INVOICES ADDITIONAL PURCHASES TRENZ SELLER & TRADE BOOTH SERVICES LOG OUT	Company TRENZ Seller 2 Company Number 12899 Company Contact Details - visible to others in searches 2 Monday Street Miramar Wellington, 6022 New Zealand Phone: 64 027 665 899 Email: info@trenz.co.nz Toll Free: 64 Website: www.trenzseller2.co.nz Operating Sector Airport Operating Region Bay of Plenty TRENZ Company Bio This is a test. This is a test. This is a test. TRENZ Registered Delegates Jane Jones (Chief of Everything) trenzseller2@trenz.co.nz Full Pass, Appointment Taking Welcome Function, Farewell Function Helen Soffit Full Pass, Appointment Taking Welcome Function, Farewell Function	 TRENZ Company Registration Contact Helen Soffit <table border="0"> <tr> <td>Membership Type</td> <td>Expiry Date</td> </tr> <tr> <td>Affiliate</td> <td>04/10/2018</td> </tr> </table> Company TRENZ Registration Registration Type Seller Registration Purchases 1 Complimentary Furniture Package - Double Appointment Book 1 Double Appointment Book 1 Footprint 1.8m x 3.0m 2 Full Pass with Function Tickets Booth Details Booth Name dfg Booth Entitlement Footprint 1.8m x 3.0m Booth Region Auckland	Membership Type	Expiry Date	Affiliate	04/10/2018
Membership Type	Expiry Date					
Affiliate	04/10/2018					

Edit Company Profile (Registration Contact Only)

In the Company profile edit view, you can update your Company's TRENZ profile, including uploading a logo, profile document and adding social media links. Items greyed out cannot be edited and you will need to contact us at info@trenz.co.nz and we can make these changes. **Please note any changes made here, carry across to the company TIA membership profile.**



My TRENZ Zone

Company Contact Editor

Reset Submit Changes

MY TRENZ PROFILE

EDIT MY PROFILE

EMERGENCY & DIETARY

TRAVEL INFORMATION

MY TRENZ COMPANY PROFILE

EDIT COMPANY PROFILE

EDIT MY MARKETING INFORMATION

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TRENZ SELLER & TRADE BOOTH SERVICES

LOG OUT

Company Contact Details

Address 1
 2 Monday Street
 Miramar
 City
 Wellington
 Region
 New Zealand
 Post Code
 6022

Phone
 Country
 New Zealand
 Area/Code
 64
 027
 Number
 865 899
 Ext.
 0

Fax
 Country
 New Zealand
 Area/Code
 64
 027
 Number
 865 899
 Ext.
 0

Email 1
 info@trenz.co.nz

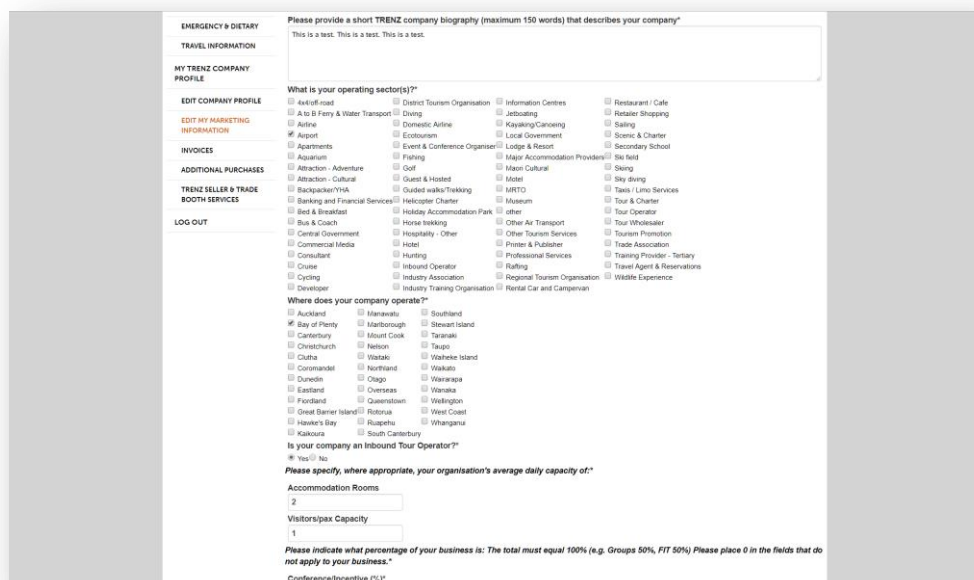
Email 2
 http://www.trenz.co.nz

Change/Upload Logo Upload Profile Doc

Reset Submit Changes

Marketing Information (Registration Contact Only)

In the Marketing Information, you'll be able to review some of the survey information provided in your companies application form. Please note not all survey questions are shown/available to be edited. If you wish to edit a question that isn't shown here, such as a new product description, please contact us at info@trenz.co.nz.



EMERGENCY & DIETARY

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LOG OUT

Please provide a short TRENZ company biography (maximum 150 words) that describes your company*
 This is a test. This is a test.

What is your operating sector(s)?*

☐ 4x4/off-road ☐ District Tourism Organisation ☐ Information Centres ☐ Restaurant / Cafe

☐ A to B Ferry & Water Transport ☐ Diving ☐ Jetboating ☐ Retailer Shopping

☐ Airline ☐ Domestic Airline ☐ Kayaking/Canoing ☐ Sailing

☐ Airport ☐ Ecotourism ☐ Local Government ☐ Scenic & Charter

☐ Apartments ☐ Event & Conference Organisation ☐ Lodge & Resort ☐ Secondary School

☐ Aquarium ☐ Fishing ☐ Major Accommodation Provider ☐ Site Visit

☐ Attraction - Adventure ☐ Golf ☐ Maori Cultural ☐ Skiing

☐ Attraction - Cultural ☐ Guest & Hostel ☐ Motel ☐ Sky diving

☐ Backpacker/Trip ☐ Guided walks/Trekking ☐ MTBO ☐ Taxi / Limousine Services

☐ Banking and Financial Services ☐ Helicopter Charter ☐ Museum ☐ Tour & Charter

☐ Bed & Breakfast ☐ Holiday Accommodation Park ☐ Other ☐ Tour Operator

☐ Bus & Coach ☐ Horse Trekking ☐ Other Air Transport ☐ Tour Wholesaler

☐ Central Government ☐ Hospitality - Other ☐ Other Tourism Services ☐ Tourism Promotion

☐ Commercial Media ☐ Hotel ☐ Printer & Publisher ☐ Trade Association

☐ Consultant ☐ Hunting ☐ Professional Services ☐ Training Provider / Tertiary

☐ Cruise ☐ Inbound Operator ☐ Rafting ☐ Travel Agent & Reservations

☐ Cycling ☐ Industry Association ☐ Regional Tourism Organisation ☐ Wildlife Experience

☐ Developer ☐ Industry Training Organisation ☐ Rental Car and Campervan

Where does your company operate?*

☐ Auckland ☐ Manawatu ☐ Southland ☐ Restaurant / Cafe

☐ Bay of Plenty ☐ Marlborough ☐ Stewart Island ☐ Retailer Shopping

☐ Canterbury ☐ Mount Cook ☐ Tairāhiki ☐ Sailing

☐ Christchurch ☐ Nelson ☐ Taupo ☐ Scenic & Charter

☐ Dunedin ☐ Otago ☐ Waikato ☐ Secondary School

☐ Eastland ☐ Overseas ☐ Wairarapa ☐ Skiing

☐ Fiordland ☐ Queenstown ☐ Wellington ☐ Taxi / Limousine Services

☐ Great Barrier Island ☐ Rotorua ☐ West Coast ☐ Tour & Charter

☐ Hawke's Bay ☐ Ruapehu ☐ Whanganui ☐ Tour Operator

☐ Kaitiaki ☐ South Canterbury ☐ Whangarei ☐ Tour Wholesaler

Is your company an Inbound Tour Operator?*

☐ Yes ☐ No

Please specify, where appropriate, your organisation's average daily capacity of:*

Accommodation Rooms
 2

Visitors/spax Capacity
 1

Please indicate what percentage of your business is: The total must equal 100% (e.g. Groups 50%, FIT 50%) Please place 0 in the fields that do not apply to your business.*

Conference/Incentive (%)
 0



Invoices (Registration Contact Only)

Here you can view and pay any outstanding TRENZ invoices, and print copies. If you have more than one invoice for TRENZ, they will be listed here and you click on the appropriate invoice to open it.

EMERGENCY & DIETARY
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EDIT COMPANY PROFILE
EDIT MY MARKETING INFORMATION
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BILL TO:
TRENZ Seller 2
2 Monday Street
Miramar
Wellington 6022
New Zealand

Description	Quantity	Rate	Amount
Double Appointment Book -> Helen Scott, Jane Jones	1	3,570.00	3,570.00
Footprint 1.8m x 3.0m -> Helen Scott, Jane Jones	1	2,760.00	2,760.00
Full Pass with Function Tickets -> Helen Scott	1	1,225.00	1,225.00
Full Pass with Function Tickets -> Jane Jones	1	1,225.00	1,225.00
Two Day Pass - Wednesday & Thursday -> Jane Jones	1	700.00	700.00
Function Ticket Registration -> Helen Scott	1	0.00	0.00
Complimentary Furniture Package - Double Appointment Book	1	0.00	0.00
GST (15.00% of 9480.00)	1	1,422.00	1,422.00
Total			10,902.00
Payment Made			
Credit Memo - Credit Memo on 20/11/2017			10,902.00
Balance Due			0.00

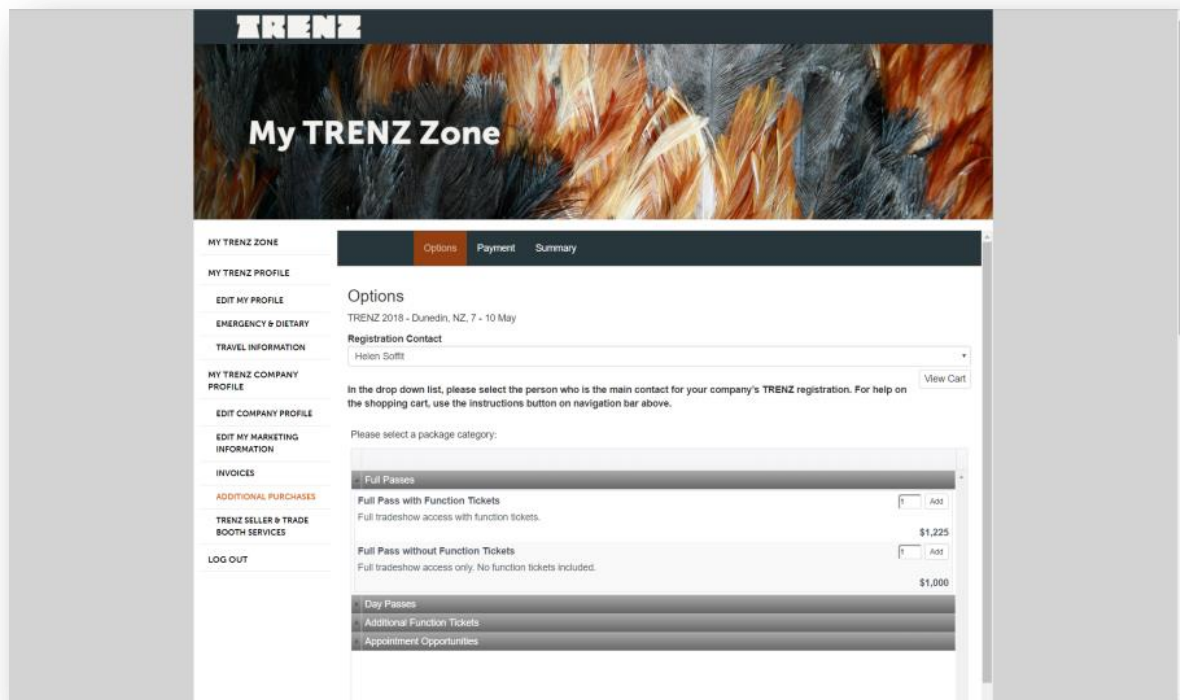
Payable to:
All Prices are in (NZD\$) New Zealand Dollars
Account Name: Tourism Industry New Zealand Trust
Bank Account: 03-0502-0621720-00 (All TRENZ invoices need to be paid to this account)
Bank Swift Code: WFAICN22W
Bank: Westpac
Bank Address: 318 Lambton Quay, Wellington
Reference Number: TRENZ-2626

This invoice has been paid in full.

[Print This Page](#)

Additional Purchases & Transfers – Seller & Trade Booth only **(Registration Contact Only)**

Here you can purchase additional tickets for functions, or full or day Passes or transfer purchases that are already assigned. Payment can be via invoice or credit card. Please note credit card will be the only payment option within 1 month of TRENZ.



TRENZ

My TRENZ Zone

MY TRENZ ZONE

Options Payment Summary

MY TRENZ PROFILE

EDIT MY PROFILE

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LOG OUT

Options

TRENZ 2018 - Dunedin, NZ, 7 - 10 May

Registration Contact

Helen Soffit

[View Cart](#)

In the drop down list, please select the person who is the main contact for your company's TRENZ registration. For help on the shopping cart, use the instructions button on navigation bar above.

Please select a package category:

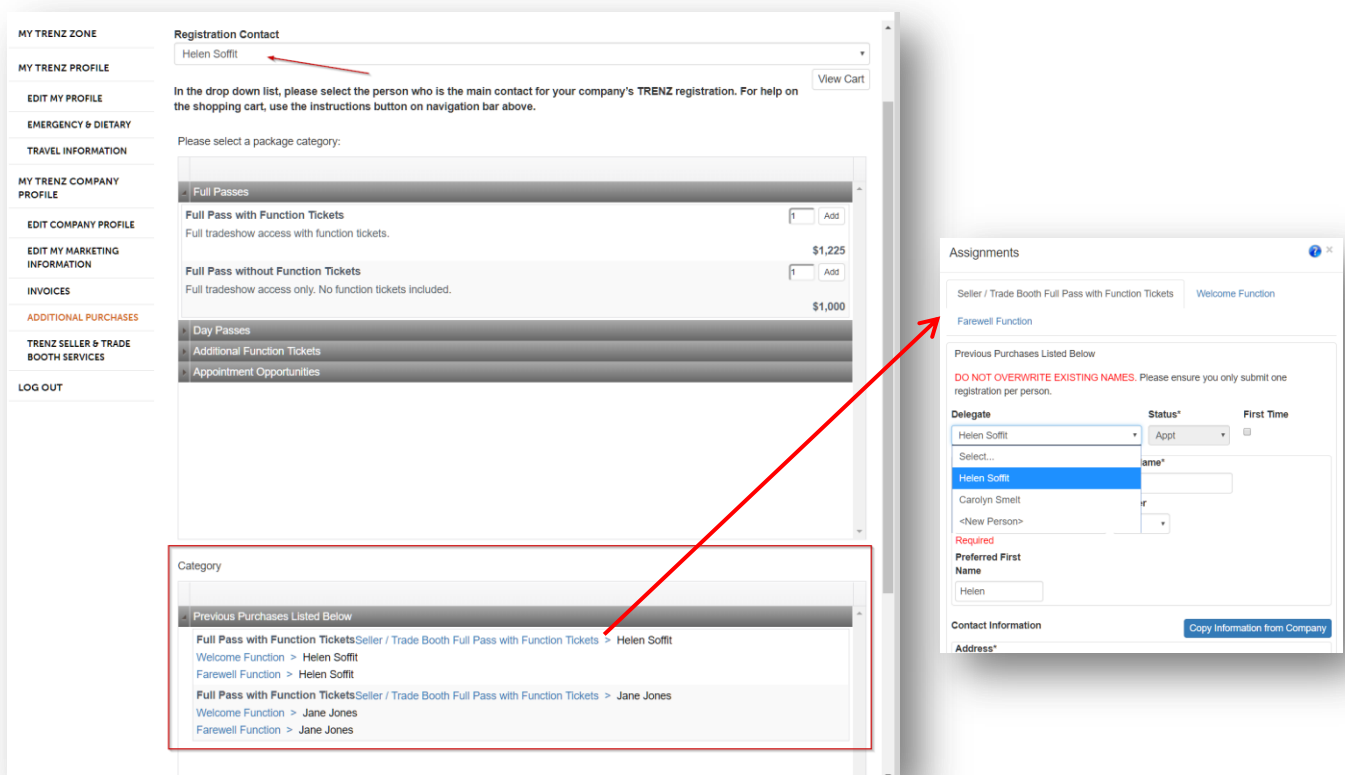
Full Passes	
Full Pass with Function Tickets	<input type="text"/> Add
Full tradeshow access with function tickets.	\$1,225
Full Pass without Function Tickets	<input type="text"/> Add
Full tradeshow access only. No function tickets included.	\$1,000
Day Passes	
Additional Function Tickets	
Appointment Opportunities	

How to process a transfer and/or an additional purchase

Scrolling down, you can see what the company has already purchased:

As the registration contact, if you wish to change this over to another person, you can reassign this, by changing it from the drop down list.

At the bottom of this page, you can see the items previously purchased. To transfer a pass to someone else within the company, simply click on the blue highlighted pass, and select from the drop down list the person to transfer this to.



MY TRENZ ZONE

Registration Contact
Helen Soffit

In the drop down list, please select the person who is the main contact for your company's TRENZ registration. For help on the shopping cart, use the instructions button on navigation bar above. [View Cart](#)

Please select a package category:

Category	Item	Price
Full Passes	Full Pass with Function Tickets Full tradeshow access with function tickets.	\$1,225
	Full Pass without Function Tickets Full tradeshow access only. No function tickets included.	\$1,000
	Day Passes	
Additional Function Tickets	Additional Function Tickets	
	Appointment Opportunities	

Previous Purchases Listed Below

Category	Item	Price
Full Pass with Function Tickets	Seller / Trade Booth Full Pass with Function Tickets > Helen Soffit	
	Welcome Function > Helen Soffit	
	Farewell Function > Helen Soffit	
Full Pass with Function Tickets	Seller / Trade Booth Full Pass with Function Tickets > Jane Jones	
	Welcome Function > Jane Jones	
	Farewell Function > Jane Jones	

Assignments

Seller / Trade Booth Full Pass with Function Tickets [Welcome Function](#)

[Farewell Function](#)

Previous Purchases Listed Below

DO NOT OVERWRITE EXISTING NAMES. Please ensure you only submit one registration per person.

Delegate	Status*	First Time
Helen Soffit	Appt	
Select...	ame*	
Helen Soffit		
Carolyn Smeit	r	
<New Person>		

Required

Preferred First Name
Helen

Contact Information
Address*

[Copy Information from Company](#)



You must complete any transfer first, if you wish to then purchase a different pass, for the person originally registered i.e. Helen was a Full pass, which is being transferred to Carolyn and you are now wanting to buy a day pass for Helen.

1. Adding a day pass to the shopping cart, it prompts me to assign this to a person. Make sure you also transfer over any function tickets too.

The screenshot shows a shopping cart interface. At the top, there's a 'Day Passes' section with a total of \$1,000. It lists four options: 'One Day Pass - Tuesday' (\$350), 'One Day Pass - Wednesday' (\$350), 'One Day Pass - Thursday' (\$350), and 'Two Day Pass - Tuesday & Wednesday' (\$350). Each option has a quantity selector and an 'Add' button. A red arrow points to the 'Add' button for the 'One Day Pass - Tuesday' option. Below this, there's a 'Category' section showing the selected item: 'One Day Pass - Tuesday' with a 'Remove' button. A red arrow points to the 'Please Assign' link next to it. At the bottom, there's a 'Previous Purchases Listed Below' section showing a list of past purchases for Carolyn Smelt and Jane Jones, including 'Full Pass with Function Tickets' and 'Welcome Function'.

2. Click on the assign button, and it will pop up with the prompt to assign to someone within your organisation.

The screenshot shows the 'Assignments' form. It has a header 'Assignments' and a sub-header 'Seller / Trade Booth One Day Pass - Tuesday'. Below this, there's a warning: 'DO NOT OVERWRITE EXISTING NAMES. Please ensure you only submit one registration per person.' The form is divided into several sections: 'Delegate' (with a dropdown for 'Helen Soffit' and a 'Status' dropdown for 'Non-Appr'), 'First Time' (with a checkbox), 'Salutation' (with a dropdown for 'Helen'), 'First Name' (with a text input for 'Soffit'), 'Last Name' (with a text input), 'Role/Job Title' (with a dropdown), 'Gender' (with a dropdown), 'Preferred First Name' (with a text input for 'Helen'), 'Contact Information' (with a 'Copy Information from Company' button), 'Address' (with a text input for '2 Monday Street'), 'City' (with a dropdown for 'Wellington'), 'Country' (with a dropdown for 'New Zealand'), 'Phone' (with a dropdown for 'New Zealand'), 'Code' (with a dropdown for '64'), 'Area/City' (with a dropdown for '027'), 'Number' (with a text input for '665899'), 'Ext.' (with a text input), 'Mobile' (with a dropdown for 'Select...'), 'Country' (with a dropdown for 'New Zealand'), 'Code' (with a dropdown for '64'), 'Area/City' (with a dropdown for '027'), 'Number' (with a text input for '665899'), 'Ext.' (with a text input), 'Email' (with a text input), 'Verify Email' (with a text input), and 'Event Information' (with a text input).

The screenshot shows a shopping cart interface. At the top, there's a 'Day Passes' section with a total of \$1,000. It lists four options: 'One Day Pass - Tuesday' (\$350), 'One Day Pass - Wednesday' (\$350), 'One Day Pass - Thursday' (\$350), and 'Two Day Pass - Tuesday & Wednesday' (\$350). Each option has a quantity selector and an 'Add' button. A red arrow points to the 'Add' button for the 'One Day Pass - Tuesday' option. Below this, there's a 'Category' section showing the selected item: 'One Day Pass - Tuesday' with a 'Remove' button. A red arrow points to the 'Please Assign' link next to it. At the bottom, there's a 'Previous Purchases Listed Below' section showing a list of past purchases for Carolyn Smelt and Jane Jones, including 'Full Pass with Function Tickets' and 'Welcome Function'.

The shopping cart will update - showing new and previous purchases.



- Click next on the bottom bar. A change log will pop up.

Change Log

Changed Seller / Trade Booth Full Pass with Function Tickets assigned person from Helen Soffit to Carolyn Smelt.	Changed Welcome Function undefined from Helen Soffit to Carolyn Smelt.
	Changed Farewell Function undefined from Helen Soffit to Carolyn Smelt.

Close

- Payment option will then pop up if you are adding new passes. If it is just a transfer, it will advise there is no payment required.

Options Payment Summary

Payment

TRENZ 2018 - Dunedin, NZ, 7 - 10 May

Please Select a Payment Method

Total Cost: \$403

☒ **Credit Card**

You will be required to enter your payment information after clicking the Submit Purchase button on the summary page. Please ensure you click 'next' after submitting your payment. **NB: Please ensure you click the 'Next' button within the credit card payment portal once processed, to return to your registration and complete your submission.**

☐ **Invoice** - Payment is due within 30 days of issue. All purchases must be paid in full prior to attendance at TRENZ.

<< Previous

Next >>

- Click next to review the summary, before submitting.

Options Payment Summary

Submit Purchases

TRENZ 2018 - Dunedin, NZ, 7 - 10 May

Company

Delegates

Options

Publish

2 Monday Street

Wellington, 6022 New Zealand

Toll Free: 64

TRENZ Seller 2

Phone: 64 027 665 899

Website: www.trenzseller2.co.nz

Email: info@trenz.co.nz

Ext.

Ext.

Review all information carefully.

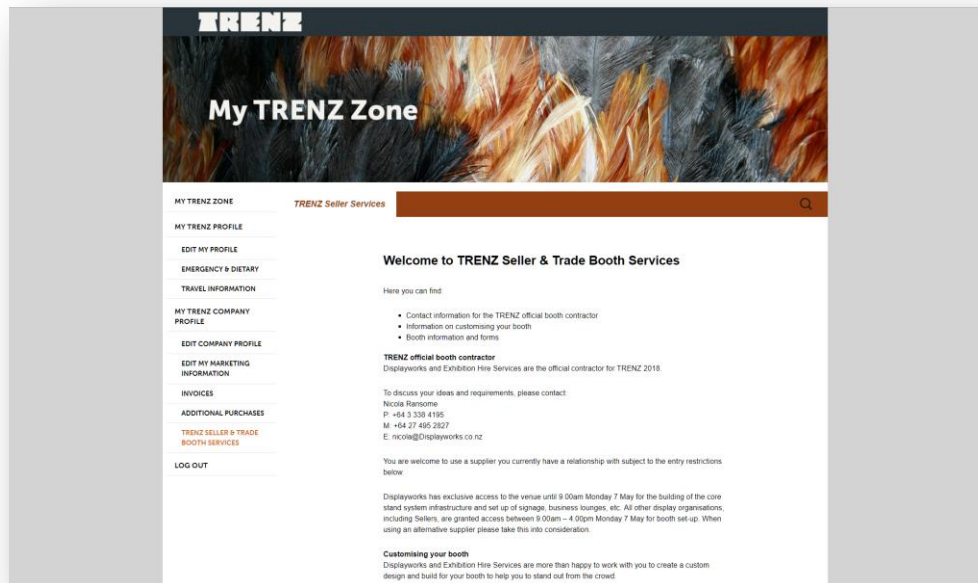
Submit Purchases

<< Previous

Transfer/Purchase is completed and you will receive a confirmation email.

My Seller & Trade Booth Services

If you're a Seller or a Trade Booth, you'll see this tab. Here you will find out all you need to know to help with your booth set up. Please take the time to review this.





My E-Directory

Here you can search all delegates registered to attend TRENZ, and view and print their profiles.

You can use the search function to find out more about the different delegates attending, and search on questions completed by the company on registration.

In addition to the My TRENZ Zone, may sure you check the TRENZ website for useful tools and resources to assist you with your preparation to attend TRENZ. Useful tools include:

- [*News & Updates*](#)
- [*Resources*](#)
- [*FAQs*](#)
- [*TIA and Seller Media Releases*](#)